

## UNRBA Board of Directors: **Draft June 16, 2021 Board Minutes**

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The Board of Directors of the Upper Neuse River Basin Association (UNRBA) met at 9:30 A.M. on Wednesday, June 16, 2021 via conference call/webinar due to the COVID-19 issues. Meeting attendees are listed below.

Name	Affiliation
Sig Hutchinson (Chair)	Wake County
Bill McKellar (Vice Chair)	Town of Butner
Ryan Eaves (Treasurer)	Durham County
Reggie Hicks	City of Durham
Russ May	Granville County
James Bryan	Orange County
Neena Nowell	City of Creedmoor
Barry Baker	Granville County
Jamezetta Bedford	Orange County
Christopher Sandt	Orange County
Terry Hackett	Town of Hillsborough
Michelle Woolfolk	City of Durham
Kathy Cooper	City of Raleigh
Nancy McCormick	Person County
Carolyn Bachl	City of Raleigh
Wesley Poole	Orange County
Sandy Wilber	City of Durham
Dell Mims	City of Creedmoor
Kenny Waldroup	City of Raleigh
Lori Oakley	Person County
Don O'Toole	City of Durham
Jennifer Tavantzis	Representing Granville and Person Stormwater Utility (Granville Co., Person Co., Stem, Butner, & Creedmoor)
Simon Warren	
Wendy Jacobs	Durham County
Carrie Mitchell	Town of Wake Forest
Bob Hornick	Town of Hillsborough
Peter Raabe	American Rivers
Ashley Rodgers	Wake County
Jay Sauber	Water Quality Consultant
Alix Matos	Brown & Caldwell
Forrest Westall	UNRBA
Haywood Phthisic	UNRBA

### **Welcome and Recognition -**

The Chair, Sig Hutchinson, called the meeting of the UNRBA to order and welcomed all those in attendance through remote access. The Chair asked if any of the Board Directors have any conflict of interest issues with any agenda items, and no conflicts were identified. The Chair called the roll and 11 of 13 members were present for a quorum.

**Action Items -**

*Approval of Minutes from January 20, 2021 Board Meeting* - The Chair asked the Board if there were any edits or corrections to the draft minutes provided. Being none, Wendy Jacobs made the motion to approve the minutes as presented, seconded by Bill McKellar, and approved by the Board.

*Treasurer's Report* – Ryan Eaves presented the Treasurer's Report for the period ending May 31, 2021. The checking account balance at the close of the statement was \$41,449.82 and the savings account balance was \$719,323.39. Following review of the report, Neena Nowell made the motion to approve the Treasurer's Report as presented, seconded by Bill McKellar, and approved by the Board.

*Recommended Approval of Contracts for FY 2021-22* – The following contracts were approved by consent with Kenny Waldroup making the motion to approve and authorize the Chair to execute the agreements, seconded by Wendy Jacobs, and approved by the Board with a unanimous roll call vote:

McGill Associates, P. A. – Executive Director Services, \$213,517.00;  
Brown & Caldwell, Inc. - \$790,000.00;  
Sauber Water Quality Consulting - \$40,000.00;  
Phthisic Consulting, Inc. - \$10,000.00;  
MFG Consulting, LLC - \$5,000.00

Forrest presented the new contract with Corporate Environmental Advisors (CEA) to the Board. Specifically, CEA will assist in developing data analysis and evaluation to support consideration of a site specific chlorophyll a standard petition. This work will also be coordinated through the statistical model development effort. Martin Lebo, PhD will be the lead subject matter expert and project manager for CEA. The contract amount is \$20,000. Forrest stated that funding from the UNRBA's contingency funds would be used for this work. Following discussion, Bill McKellar made the motion to approve the contract and to allocate funds from contingency and authorize the Chair to execute the contract, seconded by Neena Nowell, and approved by the Board.

Forrest reported an audit is planned for FY 2020-21. The last audit was performed in 2017. The firm that performed the audit in 2017, Winston, Williams, Creech, Evans & Company, LLP located in Oxford, N.C. was contacted and has agreed to perform the audit for the same amount as 2017 (\$2,000). Following discussion, Wendy Jacobs made the motion to approve, seconded by Bill McKellar, and approved by the Board.

*Compliance Group Committee - Stage I Existing Development Interim Alternative Implementation Approach (IAIA) Program, Resolution* – The Chair called to order the Compliance Group Committee which oversees the IAIA program for the UNRBA. Forrest stated that the purpose of this meeting is to approve a resolution that would accompany the formal submittal of the IAIA program to the NC Environmental Management Commission (EMC) and the Division of Water Resources (DWR). This includes the proposed resolution and the IAIA program materials. This submittal represents the participating UNRBA Members in the IAIA and compliance with the Stage I Existing Development Rule. Forrest stated that he had coordinated the contents of the submittal package with DWR and noted that feedback from DWR indicated the resolution and the package would meet the Rule requirements. Following discussion, Kenny Waldroup made the motion to approve the Resolution of Participation by Each Local Government and authorize the Chair if the CDC to execute, seconded by Wendy Jacobs, and approved unanimously by roll call vote of the participating UNRBA members that form the Compliance Group Committee.

**Informational Items -**

*Falls Lake Nutrient Management Studies Symposium Communication Efforts and Future Planning* – Forrest reported that there had been considerable positive feedback from participants, the UNC Policy Collaboratory staff and presenters that concerning the symposium. Records indicate that there were approximately 115 in

attendance. Presentations were made on the ongoing effort to evaluate key aspects of water quality in the Lake and how reservoir characteristics impact water quality. He noted the UNRBA is planning a technical stakeholder meeting in the fall of 2021 to review and discuss the status of the modeling effort.

*Comments on Proposed Chlorophyll-a Site Specific Standards for High Rock Lake* – Forrest updated the Board on the status of the High Rock Lake Proposed Site Specific Standard. The Yadkin Peedee Basin Association made comments as well as the UNRBA. To date, no changes have been made to the draft proposal that will go the EMC.

*2022 303(d) Listing and Delisting Methodology* – Forrest reported DWR requested approval of the 2022 303(d) Listing and Delisting Methodology at the May EMC Water Quality Committee (WQC). The EMC approved the Methodology. On April 1, 2021, the UNRBA submitted detailed comments on the Draft 2020 303(d) and Integrated Report and copied all members of the EMC. The UNRBA Comments included input on the Assessment Methodology.

*Modeling & Regulatory Support (MRS) Status* – Alix Matos reviewed the status of the MRS efforts and noted the following: the modeling team is continuing work on the WARMF watershed model for water quality calibration and has begun model development of WARMF Lake. The modeling team is continuing to work on the watershed modeling report which will include the calibration information developed. The modelers are refining the calibration of lake level in the lake response model (EFDC hydrodynamic model) based on review and input from DWR and the UNC Collaboratory third party reviewers following approval of calibration approach by the MRSW. In preparation of the transition from model development and calibration to model scenario evaluation, the Modeling and Regulatory Support Workgroup (MRSW) and PFC formed two workgroups that will provide recommendations for review and input from the larger groups. Michelle Woolfolk with the City of Durham is chairing these groups.

*Ongoing Discussions/Issues* – Forrest summarized the list of items and activities in progress. He noted the status of the Governor's appointment of the Secretary for DEQ, and stated that he hoped that these issues would be resolved soon. For the worklist please see the meeting agenda: [June 16 Meeting Agenda](#)

The next scheduled Board meeting will be September 15, 2021 at 9:30 a.m. With no other business, the meeting was adjourned.